



## How to Close a Batch manually on PAX S300?

### How to a Close a Batch on PAX S300?

1. Press and hold the F (function) key and key 1 together to go to the main menu.
2. Enter the password. It's today's date MMDDYYYY
3. Press the green key.
4. Click on Host Settings.
5. Enter the password. It's today's date MMDDYYYY
6. Click on the Down Arrow.
7. Click Batch Close.